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# FAQ to the application process at FAUDI Aviation

## General

### **What documents should I include with my application?**

For a quick processing of your application documents we need your personal cover letter, your curriculum vitae in tabular form and all essential certificates or proofs relevant to the position you want to apply for.

### **Do I need an application photo?**

An application photo is not mandatory and has no impact on the selection process. To give your application documents more personality, you are welcome to attach a photo.

### **In which format do I send my application? And do I send it digitally or by mail?**

Please send us your application as a PDF file to [bewerbung@faudi-aviation.com](mailto:bewerbung@faudi-aviation.com).

### **Will I receive a confirmation after I have sent the application?**

You will get an automatic confirmation directly after receipt of your application. Please also check your spam folder - in exceptional cases you may also find the confirmation in your spam mails.

### **Can I apply for different positions at the same time?**

You are welcome to apply for different positions at the same time. The applications will be processed independently of each other.

### **Can I submit an unsolicited application?**

We welcome commitment and initiative and are also happy to receive applications for positions that are not currently advertised.

### **How does the application process work?**

Click [here](#) for detailed information about the application process.

### **What can I expect during the interview?**

In our interview, we want to get to know you as well as possible and find out whether you fit the position to be filled and in our team. Of course, you also have the opportunity to ask questions and see if FAUDI Aviation and the position match your expectations.

The future team leader and the representative of personnel marketing will take part in our interviews.

## Student internship / company internship

### **In which areas is a company or student internship possible?**

We offer student and company internships in almost all divisions of FAUDI Aviation, including research & development, sensor technology, logistics and the commercial areas such as controlling, purchasing, quality management, marketing and sales.

### **From which grade can I complete a student internship?**

Student and company internships are possible from the 8th grade. In accordance with the EU-DAGVO, we require the consent of the legal guardian for applicants under 16 years of age. You can find the form [here](#).

### **How long does a student internship last?**

Student and company internships last between two and four weeks and can be completed during the school year or during the vacations.

## Education

### **What is the application deadline?**

The application phase begins approximately 12 months before the desired start of training. You can apply as soon as the training positions are advertised on our careers page.

### **How long does the training last?**

The training lasts between two and three and a half years. If your performance is good enough, and depending on the occupation you are training for, we offer you the option of shortening your training.

### **How are work and vocational school divided up?**

Vocational school always takes place 1-2 days per week. The remaining days are reserved for the practical part of your training and take place in the company.

### **What are the first days of training like?**

An orientation day is held for all trainees and dual students at the beginning of their training. On the orientation day, you can get to know each other and gain an insight into our company and make initial contact with your new colleagues.

## Dual study

### **What is the application deadline?**

The application phase begins approximately 12 months before the desired start of studies. You can apply as soon as the study places are advertised on our careers page.

### **What is the composition of the dual study program?**

The dual study program consists of practical phases and project studies. In the practical phases you are in our company and in your project studies you are at the university.

### **How long does a dual study program last?**

The dual study program lasts 7 semesters, which is 3.5 years.

### **At which university can I study?**

We are a partner company of the THM StudiumPlus, you can complete your studies at all locations where the course is offered. You can find more information [here](#).

## Internship and working student positions for students

### **For which courses of study does FAUDI Aviation offer internships and working student positions?**

We have not defined any specific areas for working student positions. If you are interested in a working student position, we look forward to receiving your application. We will then talk about your ideas and how we can support you in the best possible way.

## Covid-19

### **Can I continue to apply for open positions?**

We are still here for you. We have adjusted our application process to reflect current conditions and have taken all necessary measures to protect ourselves.

### **How are interviews currently conducted?**

We conduct interviews by video, telephone and also in person at our sites - in compliance with the necessary distance and hygiene rules.

### **How does onboarding currently take place?**

Onboarding takes place in person at our site in compliance with the necessary distance and hygiene rules.

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